

Just Add Cake Terms and conditions

Terms for room A room B

How does it work ?

It simple you book your time slot . times on booking form you arrive the room will be set up with furniture , play equipment and unthemed reusable tableware ready to add food and play .

All parties are two hours with a gap in between to replace the ball pond balls and sanitize the castles for the next party . We are currently only providing this option at the St Lukes Site .

please confirm the slot you want is available first as soon as we receive a booking form and a deposit it reserves a slot this changes daily .

One hour and 1.15 mins will be on the play equipment and the remaining 45 mins for your party is for food and cake . Two Rooms available . Room A red and Blue , Bouncy castle , Inflatable slide and ball pond. Room B pink and purple bouncy castle Inflatable slide and ball pond .

The Host will come in at one hour 15 and start to sanitize for the next party and turn the inflatables off leaving you to enjoy your refreshment's or play party Games with the remaining 45 mins . We ask that absolutely no food or drinks are consumed on the inflatables or ball pond .

The room will be set up with one of each : Platform Slide , Bouncy Castle , ball pond with air jugglers and ball pond balls . Bluetooth speaker , one table for food one table for presents cake , tables and chairs for seating (dependent on guest numbers) . The tables are 5ft long and seat 3 children either side . 3 AIR filled clusters of Balloon decorations are supplied for the tables these can be upgraded to individual balloons on sticks should you wish to give them out £2 surcharge , Reusable unthemed Tableware including 30 cups , 30 plates and Napkins , water jugs and filled kilner jar . You may decorate how you wish the Walls are Brick so you need Fabric/ duct type tape we do have some strings in place for decoration . We can also supply themed decoration , tablewear helium balloons , banners etc please let us know if you would like us to quote for this in some cases we can also theme the castle to match . There is no cost to theme the castle .

We supply Bin Bags , Dustpan and Brush , wipes , tissues , storage box for you to return used tableware too . Cake knife available on request , first aid can be obtained from party host . **You are responsible** for making sure the tables are ready for the next party to use . Hosts will wipe tables and remove the rubbish from the room after you have gone . You can access the party room 20 mins before your party time and have 20 mins after to ensure the room is ready for the next party . The package does not include tablecloths you are welcome to bring your own or we can quote for them themed or unthemed .

Do we have to share the party room with others ?

Some areas such as the entrance hall , corridors , bathrooms and dining room where the hosts are situated are used by all venue users . The individual party rooms are for you and your guests only during the two hour booking . we will adhere to any current social distancing rules and implement a one way system should the need arise to ensure the safety of all users . we ask that anyone exhibiting symptoms of covid does not attend .

Do you have Car parking ?

Yes we do the school has ample free parking and all rooms are accessible for wheelchair users . We are using the CAR PARK Signposted STAFF PARKING which is the left hand wooden gate .you may park anywhere in a marked space . should this become full we have overflow options .

How Do we Find the Venue ?

For sat nav use postcode AL3 7ET the school is on the top corner of Crouch hall lane just ten minutes drive from Hemel and just up from Redbourn common . Only the staff entrance gate will be open .

We want our bring our own food can we do this ?

Absolutely you can supply your own food and cold drinks we do ask though that food brought is **NUT FREE** to limit the risk to other centre users . We do not allow supplying your own hot drinks kettles, urns or Coffee or Tea making facilities in the party Rooms due to the risk of spills . Tea ,Coffee, and adult refreshment's can be purchased from your party host in the Welcome Area . These can be pre ordered or purchased on the day .

Can you do the food for us ?

Absolutely we offer a cold and a hot option for £2.50 per child supplied in a picnic box . Jugs of unlimited squash will be provided with every food package . We must be notified of all Allergies and intolerances at time of booking . Food orders must be confirmed and paid no later than 2 weeks before the party date .

Cold option please advise if allergen / dietary alternatives are required .

Carrot or Cucumber sticks

Sandwich , Ham ,Cheese or Jam

Tube Yoghurt / dairy free available .

Apple Slices

Packet of biscuits or mini roll

We will send you a form to select each option for each child .

Hot Option

Pork Hot Dog served in a brioche Roll. Vegetarian Option Available

We can also supply a adult platter option with biscuits , brownies and a selection of pastries if booked in advance . Contact us for a quote .

Do you Have food hygiene rating ?

Absolutely the company who supply the food are fully registered with a five star food hygiene rating with Dacorum Borough Council last inspected 24.3.21 .

Is there a limit on the number of children ?

Although we have no limit to children or adult numbers we would suggest the maximum capacity is 60 to include adult and children . This allows for room to play and equipment we do not charge for extra children or adults . The equipment can accommodate 14 children at one time . The reusable tablewear is set for 30 guests . An additional set can be hired for extra guests at charge of £5

Do you have an age Limit ?

The castles are rated by the maximum height of the user which is 140cm .

What other options do you supply ?

If ordered in advance we can supply popcorn ,candy floss treat / doughnut wall , Light up numbers . Balloon displays , columns hoops and arches . Helium balloons . Garden Games , Did Cars and glitter tattoos along with themed castles , balloons and decorations .

What themes do you have ?

. Princess ,Disney princess,
,peppa pig , jungle ,Minecraft ,pirates,dinosaur train , minions , Minnie and mickey , football, mermaids,unicorns ,frozen ,disneys cars , superheros , pj masks, looney tunes , lol dolls , Teletubbies, power rangers , Thomas ,trolls , Toy Story ,Paw Patrol ,Encanto,cocomelon

We can also provide character visits and matching soft play in some instances . All of these can be added to the castle if requested at **no additional charge**.

Can we bring in an entertainer or a caterer ?

We are happy to have entertainers , other suppliers on site while in the party room the hall is yours to do with as you wish . A copy of public liability insurance must be provided in advance for insurance purposes and we ask that your visitors don't remain after your party slot time so not to encroach on the next booking . In the case of food suppliers we will need to see proof of registration as a food business with the relevant council if providing catering on site .

Can I have a face painter ?

We will allow face painters into your party room once the inflatables have been switched off . Face paint , glitter etc is damaging and stains the castles a copy of public liability insurance from the painter will need to be supplied . We can Supply glitter tattoos if booked in advance.

we **do not** allow any face paint ,silly string , party poppers and confetti / glitter from balloons including the foil ones on or near the inflatables if it found your deposit will not be refunded . Face paint permanently stains inflatables and soft play .In the first instance there will be a cleaning charge of £65 .If the stain cannot be removed and the unit material has to be replaced we will obtain a repair or replacement quote from our repairers Top Marks inflatables or an independent repairer of your choice .The average price of a standard 12x12 bouncy castle new is £1200 soft play will depend on the size and design .

Can we go Outside ?

In the warmer months absolutely we are happy to provide tables and chairs outside for you to enjoy the sunshine .

Can we bring our own cake ?

Absolutely bring your own or have one delivered to the host .

How do we use the Bluetooth speaker ?

The speakers simply connect via bluetooth to your own device **which you will need to provide** any compatible Bluetooth device will work etc . we suggest you make a playlist in advance before attending as there is not public access Wifi on site . Services such as spotify , google play , apple music or amazon music etc are good for this some of these will require a subscription. The Bluetooth speakers have instructions / device name on them to allow you to Connect . You are of course welcome to bring any other form of music player you want .

Can we do other events ?

Absolutely the rooms are not limited to children's parties we can host christening ,baby showers etc we can supply a licensed mobile bar dj, etc and supply all the extras table linen, chair covers and sashes , Baby Boxes etc . Talk to us about private hire at this or any other venue .

Q, Are you inflatables safety tested ?

A, Yes they are we annually safety test all our inflatables a bit like a car Mot .All our inflatables tests are registered with a scheme called pipa relating to the registration of each inflatable. The ball pond balls are commercial quality and fit the uk specification for hire conforming to Bsen14960 the British standard .

Q, I would like to see proof of insurance is this possible ?

A, Of course we hold full public liability insurance of - £5,000,000 which we are happy to show you .

Q) Do you require a deposit?

A) Yes, A booking is not secured until a deposit is paid If your booking falls less than 30 days before the total amount will be due to secure the booking. The £50 deposit is **returned after the event once** we have

ensured the terms and conditions have been met and the room is fit for the next user with no damages. By paying the deposit you are accepting the terms and conditions and that **YOU are responsible** for all the guests in your party and ensuring they remain in the room you have booked and are not in other areas of the school. St Lukes is a **smoke free** premises and anyone smoking must leave the premises if they wish to smoke . St Lukes is a Sen School featuring animal therapy classes . the school has a number of animals on site including reptiles , birds , small farm stock etc .The School therapy dog may be on site she has a dedicated classroom . The animals are all housed in the classrooms but the aviary, rabbits and chickens are viewable from the dining room .

Q) How do I book?

A please return the booking form to us along with the deposit we will then issue a receipt .we will ALWAYS issue a receipt for any booking we strongly suggest you do not .send out any invites until we have confirmed your booking .

Q) How much notice is needed to make a booking?

A) We always recommend you book as early as possible but we can take bookings at short notice subject to availability .

When do we have to pay for our booking ?

Full balance is due 2 weeks before by transfer . we cannot accept any food orders after this point .

Q) How do I pay?

A) We accept card payments and bank transfer

Q) What if I need to cancel?

A) You can cancel at anytime, However, If we are given less than 30 days notice the deposit will not be returned. If the cancellation is given with at least 30 days notice the deposit can be used against a future booking within a 12 month period . but will not refunded. .

Can I reschedule ?

Hi yes you can your balance will still be 2 weeks before your booking and we will transfer all payments made to a new booking date . once transferred the value will be valid for 12 months but not refunded .

Terms and conditions for soft play room .

Play time is for one hour and 15 mins in the play room and then 45 mins in the food room . The host will come and collect you to take you to the food room . no food or drinks are allowed in the soft play room you may of course leave to have drinks etc in the dining area outside your play room .

The capacity of the soft play is advised at 20 children and only open to children under the age of 7 .

Alternatively you can add soft play packages to any of the other party rooms .